



Elm Tree Community Primary School
Elmers Wood Road
Skelmersdale
WN8 6SA
Tel: 01695 50924
Email: admin@elmtree.lancs.sch.uk
Headteacher: Mr D Lamb

12th October 2020

Dear Parent / Carer,

It is with regret that I am to inform you that as of Monday 12th October, another member of staff has tested positive for COVID-19. Subsequently, the children and staff who have been in close contact with this individual will have to self isolate for 14 days. **Please note that by the time you are reading this letter, if your child is in this group, you would have already been contacted separately and spoken to by a member of the office staff.**

These children that are now self isolating will only have to book a test if they develop symptoms. Please refer to the 'COVID-19' section the school website to find advice on booking tests, when to quarantine and other information by following the link [here](#).

I would like to reassure you that school is following all government guidelines and advice in tackling this issue. I am also waiting on further information from Public Health England regarding any other measures or precautions that we may need to take.

Should you have any concerns or queries, please do not hesitate to contact school on 01695 50924.

Yours sincerely,

D. Lamb

Mr D Lamb
Headteacher

