**Elm Tree Primary School - Low Level Concern Form 2021\_22**

Appendix C – Example Low Level Concerns Form

Low Level Concerns Form

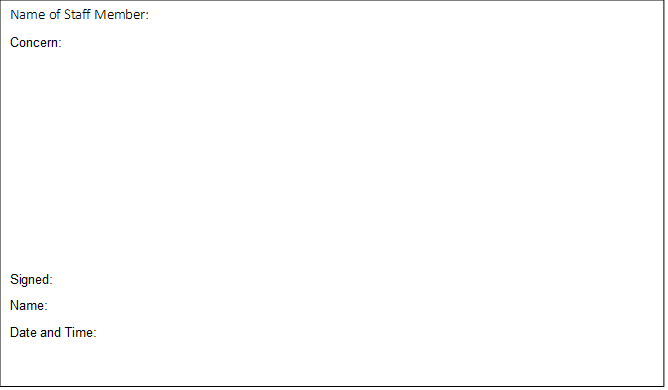
Please use this form to share any concern – no matter how small, and even if no more than causing a sense of unease or a ‘nagging doubt’ – that an adult may have acted in a way that:

• is inconsistent with Elm Tree Community Primary School’s staff code of conduct, including inappropriate conduct outside of work, and

• does not meet the allegation threshold, or is otherwise not serious enough to consider a referral to the LADO.

You should provide a concise record – including brief context in which the low-level concern arose, and details which are chronological, and as precise and accurate as possible – of any such concern and relevant incident(s) (and please use a separate sheet if necessary).

The record should be signed, timed and dated.

****

Action Taken:

Signed:

Date: